

## Botany Department Academic Calendar

**2022-2023**

<b>July (2022)</b>	<b>Commencement of admissions.</b>
<b>August (2022)</b>	<b>Commencement of Academic year</b> , Term start staff meeting, Annual planning, Work allotment for administrative staff, Preparation of Time table for theory & Practical, Laboratory Preparations, Faculty syllabus distribution, Student Induction Programmes, <b>Administrative Meetings:</b> Monthly Department meeting.
<b>September (2022)</b>	Diagnostic Test for students, Allotment of Mentors (Mentor-mentee), Selection of students to Earn and Learn Scheme, Allotment of students and mentors for MBL-PBL-PD3P4 activities, Commencement of Short term courses, Teacher's Day celebration, Karmaveer Birth Anniversary Celebration. <b>Internal Semester Exam I</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>October (2022)</b>	Orientation of BSc III students for masters programmes as well as MSc II students for PhD Programme and in India and abroad, Planning of students study tours or industry visits, <b>Mid-Semester Exams</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly Department meeting. <i>Diwali Vacations (research training for Masters students)</i>
<b>November (2022)</b>	Execution of planned study tours and industry visits, Organization of Student-oriented Activities by Department, <b>Internal Semester Exam II</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>December</b>	Academic planning for second term, Work distribution, Industry- institute Interface,

<b>(2022)</b>	<b>End Semester Examination: Theory &amp; Practicals</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>Semester break (16<sup>th</sup> Dec 2022- 31<sup>st</sup> Dec 2022)*</b>	
<b>January (2023)</b>	Exam Results and Result Analysis, Planning for second Term, Commencement of teaching, Syllabus revisions for Autonomous course, B.O.S sub-committee meetings, 26 <sup>th</sup> January celebrations. <b>Administrative Meetings:</b> Monthly Department meeting.
<b>February (2023)</b>	Science Day Celebration, MBL- PBL-PD3P4 presentations, Organization of activities under Guruvarya Dr P B Chavan Lecture Series etc. <b>Internal Semester Exam I</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>March (2023)</b>	YC Fair*, Students study tours, Placement Activities, Organization of Conference, Seminars, workshops. <b>Mid- Semester Exam</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>April (2023)</b>	Placement activities, completion of Skill oriented training, completion of NET/ SET Guidance Workshops, Farewell for B.Sc.III & M.Sc II Students. <b>Internal Semester Exam II</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly Department meeting.
<b>May (2023)</b>	9 <sup>th</sup> May Celebrations, Review of working committee activities (III), Syllabus Completion Reports, Completion and Audit of Short Term Courses, Students & Parents feedback and analysis. <b>End- Semester Exam: Theory &amp; Practicals</b> (UG-Sem II, IV, VI; PG- Sem II, IV) Declaration of Academic Result by 30 <sup>th</sup> June.

	<b>Administrative Meetings:</b> Term End General Staff Meeting, IQAC Meeting (IV), Monthly HOD meeting
<b>End of Academic Year</b>	

**\*Subject to change**