



Rayat Shikshan Sanstha's
Yashwantrao Chavan Institute of Science, Satara (Autonomous)

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IQAC
YCIS

INTERNAL QUALITY ASSURENCE CELL (IQAC)

Outward No: 75/2019-20

Date: 15/07/2019

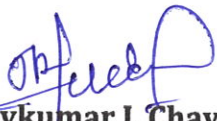
MEETING NOTICE

This is to inform all the IQAC members that a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled on Friday, 26th July, 2019 at 12.00 noon under the chairmanship of Prin. Dr. K. G. Kanade. All the members are requested to attend the meeting.


Meeting Venue: Board Meeting Hall, G - Building.

Agenda of the meeting

1. Approval of minutes of previous meeting (30/04/2019).
2. Approval for code of conduct policy and zero tolerance policy.
3. Discussion on Best Practices of the Institute.
4. Discussion on augmentation of placement and competitive exam guidance center activities.
5. Seed money provision for fulltime and management approved teachers
6. Installation of LED sensor lamps.
7. Any other relevant issue with consent of Hon. Chairman


Dr. Jaykumar J. Chavan
Coordinator, IQAC




Prin. Dr. K. G. Kanade
Chairman, IQAC

Rayat Shikshan Sanstha's
Yashwantrao Chavan Institute of Science, Satara
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting (Date: 26/07/2019)

IQAC Meeting for the academic year 2019-20 called to order on 26th July, 2019 at 12.00 noon by meeting chairman Prin. Dr. K. G. Kanade.

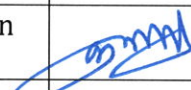


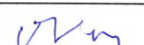
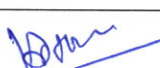
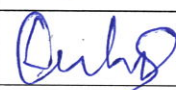

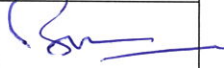
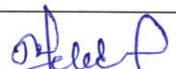
Members Present:

Sr. No.	Name	Designation	Position
1	Dr. K. G. Kanade	Principal	Chairman
2	Dr. A. A. Patil	Management Representative and Educationalist	Member
3	Hon. Adv. D. I. Mulla	Community Representative	Member
4	Dr. Sarang Bhola	Community Representative	Member
5	Mr. Vasantao Phadtare	Industrialist	Member
6	Dr. V. P. Khandekar	Alumni	Member
7	Dr. H. V. Deshmukh	Faculty Member	Member
8	Dr. D. D. Namdas	Faculty Member	Member
9	Dr. Ms. M. A. Patil	Faculty Member	Member
10	Dr. A. D. Khobragade	Librarian	Member
11	Ms. Rutuja Pund	Student	Member
12	Dr. J. J. Chavan	Faculty Member	Coordinator



Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science, Satara
INTERNAL QUALITY ASSURANCE CELL

Meeting Attendance Report (Date: 26/07/2019)

Sr. No.	Name	Designation	Position	Signature
1	Dr. K. G. Kanade	Principal	Chairman	
2	Dr. A. A. Patil	Management Representative and Educationalist	Member	
3	Prin. Dr. B. K. Karale	Management Representative	Member	Ab
4	Prin. Dr. V. S. Sawant	Management Representative	Member	Ab
5	Hon. Adv. D. I. Mulla	Community Representative	Member	
6	Dr. Sarang Bhola	Community Representative	Member	
7	Mr. Vasantrao Phadtare	Industrialist	Member	
8	Dr. V. P. Khandekar	Alumni	Member	
9	Dr. H. V. Deshmukh	Faculty Member	Member	
10	Dr. Mrs. S. S. Wadikar	Faculty Member	Member	Ab
11	Dr. Mrs. P. B. Piste	Faculty Member	Member	Ab
12	Dr. D. D. Namdas	Faculty Member	Member	
13	Dr. Ms. M. A. Patil	Faculty Member	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mr. S. K. Raut	Registrar	Member	Ab
16	Mr. S. M. Jagadhane	Invitee	Member	
17	Dr. G. R. Gonjari	Ex. IQAC coordinator	Member	Ab
18	Dr. Mrs. S. T. Shukla	Ex. IQAC coordinator	Member	Ab
19	Dr. J. J. Chavan	Faculty Member	Coordinator	

20. Ms. Rutuja Pund - student

Member





Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve the agenda for 26th July, 2019
Vote: All in favor
Resolved: Motion carried
Agenda for the meeting on 26th July, 2019 approved without modification.

Business

- **Motion 1:** (from Dr. Jaykumar Chavan): **Approval of minutes of previous meeting (30/04/2019).**
Vote: All in favor
Resolved: Motion carried
Minutes from the meeting on 30th April, 2019 approved without modification.
- **Motion 2: Approval for code of conduct policy and zero tolerance policy.**
IQAC coordinator presented two policy documents such as code of conduct and zero tolerance policy. The code of conduct policy is drafted by the discipline committee, whereas zero tolerance policy is collective efforts of Grievances Redressal Cell and Anti-ragging committee. All members suggested for its display on institutional website and rigorous adoption of both the policies.
Vote: All in favor
Resolved: Motion carried.
- **Motion 3: Discussion on Best Practices of the Institute.**
i). Earn and Learn and ii). YC Fair cum Science Exhibition is the institutional best practices
Discussion: The discussion was held on the student's involvement in both practices, functioning of both the practices and probable outcome of both the practices. Prin. Dr. K. G. Kanade explained about overall review of these practices. Hon. IQAC members were satisfied with the activities under both the practices and its implementation.
Vote: All in favor
Resolved: Motion carried.



- **Motion 4: Discussion on augmentation of placement and competitive exam guidance center activities.**

Dr. Jaykumar Chavan informed all the members about institutional initiatives for providing campus placements and competitive exam guidance activities of the institute. The Institute conducts campus placement derives with numerous industries. However, Dr. Bhola suggested for organization of more number of activities related to interview techniques, curriculum vitae writing etc. Members also suggested for more number of enrollment for foundation courses run by competitive exam guidance center of the institute. Hon. IQAC members guided for the neatly organization of the event.

Vote: All in favor

Resolved: Motion carried.

- **Motion 5: Seed money provision for fulltime and management approved teachers.**

Institute has the provision of seed money for teachers and students. For academic year 2018-29, the institute has provided an amount of Rs..... for seed money for research projects. Dr. Anil Patil suggested the seed money preference to the currently active faculty in research either from full time and management approved teachers. All are supports to Dr. Patil's view of seed money distributions.

Vote: All in favor

Resolved: Motion carried.

- **Motion 6: Installation of LED sensor lamps.**

Discussion was held on the installation of LED bulbs in different buildings to for aligning the campus eco-friendly. All members are approved the request of Prin. Dr. K. G. Kanade and also suggested for installation of sensor-based facilities in the campus.

Vote: All in favor

Resolved: Motion carried.

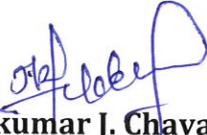


- **Motion 7: Any other relevant issue with consent of Hon. Chairman.**


Discussion: The annual activities of the institute have been discussed and IQAC members approved for the AQAR preparation and submission for academic year 2018-19.

Vote: All in favor

Resolved: Motion carried.

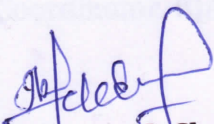

Dr. Jaykumar J. Chavan
Coordinator, IQAC



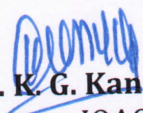

Prin. Dr. K. G. Kanade
Chairman, IQAC
Principal
Yashwantrao Chavan Institute of Science
Satara

Action Taken Report
(w.r.t. meeting on 26th July, 2019)

Sr. No.	Major Discussion	Action taken
1	Minutes of previous meeting	<ul style="list-style-type: none">• Minutes approved without modification
2	Code of conduct policy and zero tolerance policy	<ul style="list-style-type: none">• Code of conduct policy and Zero tolerance policy was approved and uploaded on website for stakeholder perusal.
3	Institutional Best Practices	<ul style="list-style-type: none">• Suggestions regarding strengthening the activities will be done in phased manner.
4	Strengthening placements and competitive exam guidance actives	<ul style="list-style-type: none">• Apart from regular campus drives, 3 new industries have been invited for campus placement opportunities to students.• More than 20 different activities have been planned for the year under competitive exam guidance center.
5	Seed money provision for teachers	<ul style="list-style-type: none">• Provision of 5.50 lakhs has been made for seed money for research. The amount will be disbursed until November, 2019.
6	Installation of LED lamps	<ul style="list-style-type: none">• New LED lamps have been installed in following boy's hostel building.
7	AQAR submission for 2018-19	<ul style="list-style-type: none">• AQAR is prepared and submitted.


Dr. Jaykumar J. Chavan
Coordinator, IQAC




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Chairman, IQAC
Principal
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