

Rayat Shikshan Sanstha's  
**Yashwantrao Chavan Institute of Science, Satara (Autonomous)**

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**IQAC**  
YCIS

**INTERNAL QUALITY ASSURENCE CELL (IQAC)**

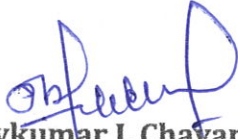
**Date: 05/08/2020**

### **MEETING NOTICE**

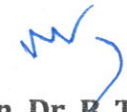
This is to inform all the IQAC members that, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Monday, 10<sup>th</sup> August, 2020 at 11.30 am at Yashwantrao Chavan Auditorium, YCIS, Satara by following the rules of physical distance and taking all the necessary precautions. All the members are requested to attend the meeting.

### **Agenda of the meeting**

1. Approval of minutes of previous meeting (27/05/2020).
2. Admission process under covid-19 pandemic situation
3. Plan for activities under UGC-Paramarsh Scheme (2020-21).
4. Submission of proposals for initiation of new programs/courses/research centers and enhancement of intake capacity for existing programs/courses.
5. Any other relevant issue with consent of Hon. Chairman

  
**Dr. Jaykumar J. Chavan**  
Coordinator, IQAC



  
**Prin. Dr. B. T. Jadhav**  
Chairman, IQAC

**Rayat Shikshan Sanstha's**  
**Yashavantrao Chavan Institute of Science, Satara**  
**(Autonomous)**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the Meeting** (Date: 10/08/2020)

IQAC meeting for the academic year 2020-21 called to order on 10/08/2020 at 11.30 am by meeting Chairman Prin. Dr. B. T. Jadhav.

**Members Present:**

S. No.	Name	Designation	Position
1	Prin. Dr. B. T. Jadhav	Director	Chairman
2	Dr. V. P. Khandekar	Alumni Representative	Member
3	Dr. Sarang Bhola	Local society representative	Member
4	Dr. V. Y. Deshpande	Faculty Member	Member
5	Mr. J. A. Wagh	Faculty Member	Member
6	Dr. Mrs. S. S. Wadikar	Faculty Member	Member
7	Dr. Mrs. M. A. Patil	Faculty Member	Member
8	Mrs. R. A. Shinde	Faculty Member	Member
9	Dr. Dr. S. H. Mujawar	Faculty Member	Member
10	Dr. A. D. Khobragade	Librarian	Member
11	Mrs. B. J. Nipane	Stenographer	Member
12	Mr. Aditya More	Student representative	Member
13	Dr. J. J. Chavan	Faculty Member	Coordinator
14	Dr. D. R. Hasabe	Dean, PG Studies	Invitee
15	Dr. A. P. Torane	Dean, UG Studies	Invitee

16 Dr. Nitin. Deshpande




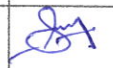
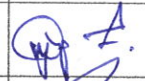
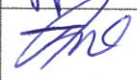
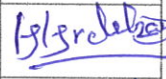

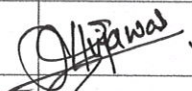

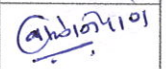
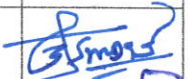
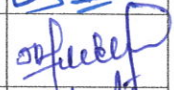
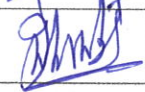

Employer

member



**Rayat Shikshan Sanstha's  
Yashavantrao Chavan Institute of Science, Satara  
INTERNAL QUALITY ASSURANCE CELL**

**Meeting Attendance Report (Date: 10/08/2020)**

S. No.	Name	Designation	Position	Sign
1	Prin. Dr. B. T. Jadhav	Director	Chairman	
2	Prin. Dr. V. S. Shivankar	Management Representative	Member	Ab
3	Mr. Vasantao Phadtare	Industry Representative	Member	Ab
4	Mr. Nitin Deshpande	Employer Representative	Member	
5	Mr. Sujit Jagadhane	Stakeholder Representative	Member	Ab
6	Dr. V. P. Khandekar	Alumni Representative	Member	
7	Dr. Sarang Bhola	Local society representative	Member	
8	Dr. V. Y. Deshpande	Faculty Member	Member	
9	Mr. J. A. Wagh	Faculty Member	Member	
10	Dr. Mrs. S. S. Wadikar	Faculty Member	Member	
11	Dr. Mys. M. A. Patil	Faculty Member	Member	
12	Mrs. R. A. Shinde	Faculty Member	Member	Ab
13	Dr. Dr. S. H. Mujawar	Faculty Member	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mrs. B. J. Nipane	Stenographer	Member	
16	Mr. Aditya More	Student representative	Member	
17	Dr. J. J. Chavan	Faculty Member	Coordinator	
18	Dr. D. R. Hasabe	Dean, PG Studies	Invitee	
19	Dr. A. P. Torane	Dean, UG Studies	Invitee	





## Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve the agenda for 10<sup>th</sup> August, 2020  
Vote: All in favor  
Resolved: Motion carried
- Agenda for the meeting on 10<sup>th</sup> August, 2020 approved without modification.

## Business

- **Motion 1: (from Dr. Jaykumar Chavan): Approval of minutes of previous meeting (27th May, 2020).**

Minutes from the meeting on 27th May, 2020 approved without any modification.

Vote: All in favor

Resolved: Motion carried

- **Motion 2: Admission process under covid-19 pandemic situation (2020-21)**

Dr. A. P. Torane, Academic Dean (UG, studies) presented review of admission process of B.Sc. II and B.Sc. III classes.

Discussion was held on the admission status including intake capacity and admitted students. 40% students have taken the admission through online as well as offline mode. Institute has availed the necessary aids and facility as preventive measures of Covid-19 for students and faculty those are physically presented in the campus. Discussion was also held on the B.Sc. I and M.Sc. I admission process and it was unanimously decided to start the admission process as per the directives form state Govt. of Maharashtra and affiliating university.

Vote: All in favor

Resolved: Motion carried.

- **Motion 3: Plan for activities under UGC-Paramarsh Scheme (2020-21).**

Dr. Jaykumar Chavan presented the review of activities conducted for mentee colleges under UGC-Paramarsh scheme. Discussion was held on the current requirements of the mentee institutions and accordingly make the plan of for this year. E-content development, Information on funding bodies and writing research proposals, institutional best practices, AAA audits are the areas were identified for training of mentee colleges. Hon. IQAC also suggested names of the suitable resource persons.

Vote: All in favor

Resolved: Motion carried.



- **Motion 4: Submission of proposals for initiation of new programs/ courses/research centers and enhancement of intake capacity for existing programs/courses.**

Dr. Jaykumar Chavan presented the need of initiation of new programs/courses as well as increasing the intake capacity of existing programs. Discussion was held on the feedback received from different stakeholders in the academic year 2019-20. The major suggestions received from the stakeholders was to increase the strength of existing programs and to initiate new multi-disciplinary programs. Accordingly, Hon. IQAC members suggested list of new programs such as B.Sc. (Drug Chemistry, Material Science) MSc. (food Processing and Packaging, Computer Science) and also had discussion on the programs where student intake capacity needs to improve. It was unanimously decided to start new programs and to increase the intake capacity of some of the existing programs after approval from College Development Committee.

Vote: All in favor

Resolved: Motion carried.

- **Motion 5: Any other relevant issue with consent of Hon. Chairman.**

Discussion was held on online classes of UG & PG. Prin. Dr. B. T. Jadhav explained before the IQAC committee and presented the initiatives taken by the institute about online teaching. He was majorly focused on the use of Google Meet for online teaching of regular as well a short term courses.

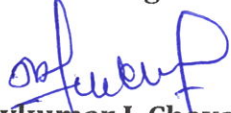
Dr. Sarang Bholra suggested for initiation of institutional awards for UG & PG students.

Dr. V. P. Khandekar (Alumni representative) suggested to apply for financial assistance from Alumni Association especially for research and meritorious student's felicitation.

Vote: All in favor


Resolved: Motion carried.

The meeting was concluded after vote of thanks by Coordinator of IQAC.

  
**Dr. Jaykumar J. Chavan**  
Coordinator, IQAC

Internal Quality Assurance Cell(IQAC)  
Yashwantrao Chavan Institute of Science  
Satara (Autonomous)



  
**Prin. Dr. B. T. Jadhav**  
Chairman, IQAC

Principal  
Yashwantrao Chavan Institute of Science  
Satara

**Action Taken Report**  
(w.r.t. meeting on 10<sup>th</sup> August, 2020)

- 1) Admission process for all UG and PG programs is completed.
- 2) Activities under UGC-Paramarsh scheme has been planned as follows,

Sr. No	Name of the Program / Activity	Tentative Dates	Tentative Resource Persons
2)	One day workshop on Funding Agencies and writing research proposals.	17/09/2020	1. Dr. Ganesh Kokate, YCIS, Satara 2. Dr. S. H. Mujawar, YCIS, Satara
3)	One day workshop on identification, implementation and sustenance of institutional best practices.	19/09/2020	1. Dr. V. Y. Deshpande, YCIS, Satara 2. Dr. S. S. Wadikar, YCIS, Satara
4)	One day instructor- led- live workshop on e-content development.	22/09/2020	1. Dr. A. D. Khobragade, YCIS, Satara 2. Mr. S. K. Shinde, YCIS, Satara
5)	One day workshop on add-on /short-term / skill / capsule courses.	25/09/2020	1. Dr. S. R. Bhongale, YCIS, Satara 2. Dr. G. S. Jadhav, YCIS, Satara
6)	One day workshop on ‘ Institutionalization of Quality Improvement Programs ‘	28/09/2020	1. Dr. Sameer Terdalkar, Ferguson, Pune 2. Dr. Ms. M. S. Barge, YCIS
7)	One day faculty training on Academic and Administrative Audit ( AAA )	03/10/2020	1. Dr. G. B. Kalyanshetti, SGM, Karad, 2. Dr. J. J. Chavan, YCIS, Satara
8)	National Seminar on National Education Policy- 2020	January, 2020	1. Dr. Kamlakar Mahamuni 2. Mr. Prashant Kolase 3. Dr. Mrs. S. M. Shikalgar

- 3) Institute has planned to submit the proposals after approval from College Development Committee for initiation of new programs/courses/research centers as follows,

**Proposed new programs**

- B.Sc. Drug Chemistry
- B.Sc. Material Science





- M.Sc. food Processing and Packaging
- M.Sc. Computer Science

**Proposed existing programs for enhancing intake capacity**

- M.Sc. Organic Chemistry
- M.Sc. Analytical Chemistry
- M.Sc. Inorganic Chemistry
- M.Sc. Physical Chemistry
- M.Sc. Biotechnology

**Proposals for research centers in....**

- Chemistry, Physics, Zoology

**Career Oriented Courses (COC) – Diploma and Advanced Diploma in Physics and Electronics**

**Skill Development Courses: 42**

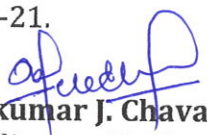
**Subject specific ad-on and capsule courses: Every Department**

**Proposed Skill Courses at C-III**

- Ideation to Innovation and prototyping
- Design Thinking and creativity for Innovation
- Innovation and Design Thinking for Startup
- Modern Approaches to Innovative Project Design and Development selection for Entrepreneurship, startup and research opportunity
- Research views for Innovation and Project Management


4) As per the suggestion, institute has made the provision of an amount of Rs. 20000 for institutional awards especially for top three rankers each from B.Sc. (General Science), B.Sc. (Self-financing programs) and PG (Overall). In addition, it is decided to provide institutional awards to the girl students stood first in B.Sc. (General Science), B.Sc. (Self-financing programs) and PG (Overall).

5) Institute applied towards alumni association for an amount of Rs. 200000 for research and Rs. 35000 for meritorious student's felicitation. EXYcians association sanctioned the aforementioned amount and it will be utilized during academic year 2020-21.

  
**Dr. Jaykumar J. Chavan**  
 Coordinator, IQAC  
 Director

Internal Quality Assurance Cell (IQAC)  
 Yashwantrao Chavan Institute of Science  
 Satara (Autonomous)



  
**Prin. Dr. B. T. Jadhav**  
 Chairman, IQAC  
 Principal  
 Yashwantrao Chavan Institute of Science  
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