

	<p style="text-align: center;">  Rayat Shikshan Sanstha's Yashwantrao Chavan Institute of Science, Satara (Autonomous) Sadar Bazar, Satara – 415301, Maharashtra, India Telephone No: 02162-234392/237408, Fax: 02162-234392/233571 Email: ycisiqac@gmail.com, website: www.ycis.ac.in INTERNAL QUALITY ASSURENCE CELL (IQAC) </p>	<p style="text-align: center;"> IQAC YCIS </p>
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Outward No: 12/2020-21


Date: 16-02-2021

MEETING NOTICE


This is to inform all the IQAC members that, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Monday, 22nd February, 2021 at 11.30 am through virtual as well as physical presence mode. The members attending the meeting in physical presence may remain present in the IQAC (Room no: G-2-3), Golden Jubilee Building, YCIS, Satara by following SOP of covid-19 and taking all the necessary precautions. The zoom meeting link will be shared with the members who are unable to attend the meeting in physical presence.

Agenda of the meeting

1. Approval of minutes of previous meeting (23/12/2020).
2. Review of 1st term activities (2020-2021).
3. Admission status UG & PG programs.
4. Examination and evaluation process under covid-19 situation.
5. Review of UGC-Paramarsh & RUSA Schemes (2020-21).
6. Review of research oriented initiatives (2020-2021)
7. Any other relevant issue with consent of Hon. Chairman


Dr. Jaykumar J. Chavan
 Coordinator, IQAC




Prin. Dr. B. T. Jadhav
 Chairman, IQAC

Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science, Satara
(Autonomous)

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting (Date: 22/02/2021)

IQAC meeting for the academic year 2020-21 called to order on 22/02/2021 at 11.30 am by meeting Chairman Prin. Dr. B. T. Jadhav.

Members Present:

S. No.	Name	Designation	Position
1	Prin. Dr. B. T. Jadhav	Head of the institute	Chairman
2	Prin. Dr. V. S. Shivankar	Management Representative	Member
3	Mr. Sujit Jagadhane	Stakeholder representative	Member
4	Dr. V. P. Khandekar	Alumni Representative	Member
5	Dr. V. Y. Deshpande	Faculty Member	Member
6	Mr. J. A. Wagh	Faculty Member	Member
7	Dr. Mrs. S. S. Wadikar	Faculty Member	Member
8	Dr. Mrs. M. A. Patil	Faculty Member	Member
9	Mrs. R. A. Shinde	Faculty Member	Member
10	Dr. Dr. S. H. Mujawar	Faculty Member	Member
11	Dr. A. D. Khobragade	Librarian	Member
12	Mrs. B. J. Nipane	Stenographer	Member
13	Mr. Aditya More	Student representative	Member
14	Dr. J. J. Chavan	Faculty Member	Coordinator
15	Dr. G. R. Gonjari	Ex. IQAC Coordinator	Invitee
16	Dr. Mrs. S. T. Shukla	Ex. IQAC Coordinator	Invitee
17	Dr. H. P. Umap	CoE	Invitee
18	Dr. D. R. Hasabe	Dean, PG Studies	Invitee
19	Dr. A. P. Torane	Dean, UG Studies	Invitee
20	Dr. S. R. Bhongale	Dean, Diploma and Skill	Invitee
21	Dr. P. K. Pagare	Academic Registrar	Invitee
22	Dr. D. M. Karanjkar	College RUSA Coordinator	Invitee



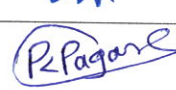
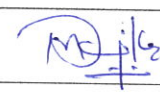


Rayat Shikshan Sanstha's
Yashwantrao Chavan Institute of Science, Satara
INTERNAL QUALITY ASSURANCE CELL

Meeting Attendance Report (Date: 22/02/2021)

S. No.	Name	Designation	Position	Sign
1	Prin. Dr. B. T. Jadhav	Head of the Institute	Chairman	
2	Prin. Dr. V. S. Shivankar	Management Representative	Member	
3	Mr. Vasanttrao Phadtare	Industry Representative	Member	
4	Mr. Nitin Deshpande	Employer Representative	Member	
5	Mr. Sujit Jagadhane	Stakeholder Representative	Member	
6	Dr. V. P. Khandekar	Alumni Representative	Member	
7	Dr. Sarang Bhola	Local society representative	Member	
8	Dr. V. Y. Deshpande	Teaching Faculty	Member	
9	Mr. J. A. Wagh	Teaching Faculty	Member	
10	Dr. Mrs. S. S. Wadikar	Teaching Faculty	Member	
11	Dr. Mrs. M. A. Patil	Teaching Faculty	Member	
12	Mrs. R. A. Shinde	Teaching Faculty	Member	
13	Dr. Dr. S. H. Mujawar	Teaching Faculty	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mrs. B. J. Nipane	Stenographer	Member	
16	Mr. Aditya More	Student representative	Member	
17	Dr. J. J. Chavan	Faculty Member	Coordinator	
18	Dr. G. R. Gonjari	Ex. IQAC Coordinator	Invitee	
19	Dr. Mrs. S. T. Shukla	Ex. IQAC Coordinator	Invitee	Online mode
20	Dr. H. P. Umap	CoE	Invitee	



21	Dr. D. R. Hasabe	Dean, PG Studies	Invitee	
22	Dr. A. P. Torane	Dean, UG Studies	Invitee	
23	Dr. S. R. Bhongale	Dean, Diploma and Skill	Invitee	Sub -
24	Dr. P. K. Pagare	Academic Registrar	Invitee	
25.	Dr. D. M. Karanjkar	RUSA Co-ordinator	"	
*	List			



Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve the agenda for 22nd February, 2021
Vote: All in favor
Resolved: Motion carried
- Agenda for the meeting on 22nd February, 2021 approved without modification.

Business

- **Motion 1: (from Dr. Jaykumar Chavan): Approval of minutes of previous meeting (23rd December, 2020).**

Minutes from the meeting on 23rd December, 2020 approved without any modification.

Vote: All in favor

Resolved: Motion carried

- **Motion 2: Review of 1st term activities (2020-2021).**

Dr. Jaykumar Chavan, Coordinator IQAC highlighted the major activities done in the first term of academic session 2021 before Hon. IQAC members. He emphasizes more on the Teaching Learning and Evaluation, NAAC & NEP related initiatives, Covid-19, PL, MBL, PD3P4, Capacity building, Student Induction and Orientation, FDP, Teaching and No-teaching trainings, Farmers meet etc. All the members have been satisfied with the progress made by the institute during 1st term by combating with covid-19 pandemic. Discussion was also held on the tentative activities/initiatives to be conducted in the second half of academic year 2020-21. Hon. Members suggested few activates to be conducted for second half.

Vote: All in favor

Resolved: Motion carried.

- **Motion 3: Admission status UG & PG programs.**

Dr. A. P. Torane, Dean UG studies and Chairperson, Admission committee presented the admission status of UG and PG programs for academic year 2020-21. Discussion was held on the reduced ratio for grant-in aid programs. Prin. Dr. B. T. Jadhav clarified changing scenario of students towards the professional and self-finance programs. Dr. V. P. Khandekar suggested for steps to be taken for re-gaining the attention of students towards basic sciences as these branches are the basis of research and development. Accordingly, all members are in favor to organize special activities to basic science students.



Vote: All in favor

Resolved: Motion carried.

• **Motion 4: Examination and evaluation process under covid-19 situation.**

Dr. H. P. Umap, Controller of Examination presented the time schedule of internal and end semester examinations as well as backlog examinations before the Hon. Members. Moreover, he focused on the examination pattern by considering UGC, Shivaji University and Autonomous College guidelines. Hon. Members agreed with the presentation by CoE, however they suggested for making necessary arrangement of sanitization and hygiene maintenance in the laboratory and whole campus, as practical examinations have been scheduled in physical presence.

Vote: All in favor

Resolved: Motion carried.

• **Motion 5: Review of UGC-Paramarsh & RUSA Schemes (2020-21).**

Dr. Jaykumar Chavan presented the activities conducted under UGC-Paramarsh Scheme for mentee colleges. Discussion was held on the motivation to the mentee colleges for participation in the NAAC accreditation and assessment process. Dr. D. M. Karanjkar highlighted the major activities done under RUSA component 8 and also shared the activities to be done before June, 2021.

Vote: All in favor

Resolved: Motion carried.

• **Motion 6: Review of research oriented initiatives (2020-2021).**

Dr. S. H. Mujawar, Dean, Research and Development shared the research oriented activities done by the institute for academic year 2020-21. Hon. Members appreciated the institutional initiative of research corpus for students as well as faculty members for strengthening research and development processes. All members were also satisfied with the research output by the institute. Mr. J. A. Wagh suggested for the organizing research oriented training programs as well as webinars for students and faculty.

Vote: All in favor

Resolved: Motion carried.

• **Motion 7: Any other relevant issue with prior content of Hon. Chairman.**

While discussing on enrollment of other state and international students, Hon. Sujit Jagadhane suggested for provision of fellowships to these students. Prin. Dr.



B. T. Jadhav suggested to initiate the Departmental and Parent-Teacher Association awards to the meritorious students. Dr. Jaykumar Chavan focused on the verbal applications received from some of departments for initiating research centers. All in favor to start the research centers in the subjects viz. Botany, Microbiology and Statistics.

Vote: All in favor

Resolved: Motion carried.

The meeting was concluded after vote of thanks by Coordinator of IQAC.



Dr. Jaykumar J. Chavan
Coordinator, IQAC
Director

Internal Quality Assurance Cell(IQAC)
Yashwantrao Chavan Institute of Science
Satara (Autonomous)



Prin. Dr. B. T. Jadhav
Chairman, IQAC
Principal
Yashwantrao Chavan Institute of Science
Satara



Action Taken Report

(w.r.t. meeting on 22nd February, 2021)

1) Following are the major activities/initiatives planned for second half of academic year 2020-21,

Title of activity	Tentative date
International Conference on 'Emerging Trends and Challenges in Electronics and Computing'	1 st wk, March, 2021
One Day Seminar on 'Successful Start-up Founders'	2 nd wk, April, 2021
International Conference on 'Current Approaches in Life Sciences for Sustainable Development'	3 rd wk, March, 2021
One Day Workshop on 'Strengthening Extension Training'	1 st wk, May, 2021
One Day Webinar on 'Entrepreneurial Ventures for Biotechnology Students in Food Sector'	2 nd wk, May, 2021
One Day Workshop on 'Best Practices in Higher Educational Institutes'	3 rd wk, May, 2021
One Day Workshop 'A Qualitative Research Approach'	3 rd wk, May, 2021
One Day Workshop on 'Bloom's Taxonomy'	4 th wk, May, 2021
Career opportunities for Graduate & Postgraduate Students in Forensic Science Laboratories	1 st wk, June, 2021
One day state level workshop on 'Understanding NAAC Manual'	1 st wk, June, 2021
Webinar on 3D Applications of Mechatronics for Student's, Society and Medical Industry	2 nd wk, June, 2021
Awareness Campaign On 'Sexual Harassment and Student Grievances'	4 th wk, June, 2021 ✓
One week Online workshop on 'Artificial Intelligence'	2 nd to 3 rd July, 2021


- 2) Basic science departments planned for the webinars and other relevant initiatives for opportunities to basic science students in industry, pharma and research sector.
- 3) Covid-19 safety measure boards are mounted in the various corners of campus.
- 4) Laboratory are sanitized on regular basis.
- 5) Following research oriented initiatives have been taken,
- One-day workshop on 1). Recent Trends in Chemical Sciences
 - 2). Recent Trends in Life Sciences
 - 3). Recent Trends in Material Sciences & Electronics
 - 4). Recent Trends in Computational Sciences
 - Publishing 2nd issue of Science Research Journal – In house.
- 6) Institute has taken decision on institutional fellowships for other state and international students as follows,



- a) Other state student : Rs. 3,000/- p.m.
b) International student: Rs. 5,000/0 p.m.
- 7) Institute has decided to initiate Departmental and Parent-Teacher association awards from academic year 2020-21, however the rights regarding the amount of awards has been given to the respective departments and PTA association.
- 8) Proposals sent to Shivaji University for research centers in Botany, Microbiology and Statistics.


Dr. Jaykumar J. Chavan
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