



**Rayat Shikshan Sanstha's
Yashwantrao Chavan Institute of Science, Satara (Autonomous)**

Sadar Bazar, Satara – 415001, Maharashtra, India
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IQAC
YCIS

INTERNAL QUALITY ASSURENCE CELL (IQAC)

Outward No: 19/2021-22

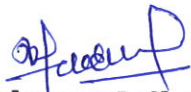
Date: 20-10-2021


MEETING NOTICE

This is to inform all the IQAC members that, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Wednesday, 27th October, 2021 at 11.00 am. The members are requested to attend the meeting in physical presence in the IQAC (Room No: G-2-3), Golden Jubilee Building, YCIS, Satara.

Agenda of the meeting

1. Approval of minutes of previous meeting.
2. Discussion on NAAC criterion-wise activities (2020-21)
3. Discussion on IQAC annual planning (2021-22).
4. Review of admission process (2021-2022).
5. Submission of proposals for commencement of new programs/courses.
6. Discussion on action taken on recommendations of 3rd cycle NAAC Peer-Team.
7. Any other relevant issue with consent of Hon. Chairman


Dr. Jaykumar J. Chavan
Coordinator, IQAC


Prin. Dr. B. T. Jadhav
Chairman, IQAC





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INTERNAL QUALITY ASSURENCE CELL (IQAC)

Outward No: 20/2021-22.

Date: 25-10-2021

To,

Invitee Members,

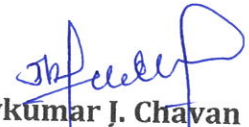
1. Dr. A. P. Torane - Dean, UG Studies
2. Dr. S. R. Bhongale - Dean, Diploma and Skill
3. Dr. H. P. Umap - CoE
4. Dr. Mrs. V. V. Savant - Chairperson, NAAC Criterion- I
5. Dr. P. V. Chavan - Chairperson, NAAC Criterion- IV
6. Dr. Ms. A. R. Mali - Chairperson, NAAC Criterion- V
7. Ms. N. N. Bendre - Chairperson, NAAC Criterion- VII

MEETING NOTICE

This is to inform all the IQAC invitee members that, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Wednesday, 27th October, 2021 at 11.00 am. The invitee members are requested to attend the meeting in physical presence in the IQAC (Room No: G-2-3), Golden Jubilee Building, YCIS, Satara.

Agenda of the meeting

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6. Discussion on action taken on recommendations of 3rd cycle NAAC Peer-Team.
7. Any other relevant issue with consent of Hon. Chairman


Dr. Jaykumar J. Chavan
Coordinator, IQAC



Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science, Satara
(Autonomous)
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting (Date: 27/10/2021)

IQAC meeting for the academic year 2021-22 called to order on 27/10/2021 at 11.00 am by meeting Chairman Prin. Dr. B. T. Jadhav.

Members Present:


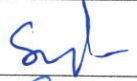
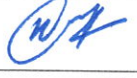




S. No.	Name	Representation	Position
1	Prin. Dr. B. T. Jadhav	Head of the institute	Chairman
2	Prin. Dr. V. S. Shivankar	Management	Member
3	Mr. Nitin Deshpande	Employer	Member
4	Mr. Sujit Jagadhane	Stakeholder	Member
5	Dr. V. P. Khandekar	Alumni	Member
6	Dr. Sarang Bhola	Local Society	Member
7	Dr. V. M. Ghorpade	Faculty Member	Member
8	Mrs. G. V. Utekar	Faculty Member	Member
9	Dr. Mrs. M. A. Patil	Faculty Member	Member
10	Mrs. R. A. Shinde	Faculty Member	Member
11	Dr. S. H. Mujawar	Faculty Member	Member
12	Dr. A. D. Khobragade	Librarian	Member
13	Mrs. B. J. Nipane	Stenographer	Member
14	Ms. Sanjivani Ghorpade	Student representative	Member
15	Dr. J. J. Chavan	Faculty Member	Coordinator
16	Dr. A. P. Torane	Dean, UG Studies	Invitee
17	Dr. S. R. Bhongale	Dean, Diploma & Skill	Invitee
18	Dr. H. P. Umap	CoE	Invitee
19	Dr. D. R. Hasabe	Dean, PG Studies	Invitee
20	Dr. Mrs. V. V. Savant	Chairperson, NAAC Criterion I	Invitee
21	Dr. P. V. Chavan	Chairperson, NAAC Criterion IV	Invitee
22	Dr. Mrs. A. R. Mali	Chairperson, NAAC Criterion V	Invitee
23	Ms. N. N. Bendre	Chairperson, NAAC Criterion VII	Invitee



Rayat Shikshan Sanstha's
Yashvantrao Chavan Institute of Science,
Satara (Autonomous)
INTERNAL QUALITY ASSURANCE CELL
Meeting Attendance Report (Date: 27/10/2021)

S. No.	Name	Representation	Designation	Sign
1	Prin. Dr. B. T. Jadhav	Head of the institute	Chairman	
2	Prin. Dr. V. S. Shivankar	Management	Member	
3	Mr. Vasantao Phadtare	Industry	Member	Absent
4	Mr. Nitin Deshpande	Employer	Member	
5	Mr. Sujit Jagadhane	Stakeholder	Member	
6	Dr. V. P. Khandekar	Alumni	Member	
7	Dr. Sarang Bhola	Local Society	Member	
8	Prof. V. Y. Deshpande	Vice Principal (Faculty Member)	Member	Absent
9	Dr. V. M. Ghorpade	Dean, PG Studies (Faculty Member)	Member	
10	Mrs. G. V. Utekar	(Faculty Member)	Member	
11	Dr. Mrs. M. A. Patil	Dean, Student Development, (Faculty Member)	Member	
12	Mrs. R. A. Shinde	Chairperson, NAAC Criterion II (Faculty Member)	Member	
13	Dr. Dr. S. H. Mujawar	Chairperson, NAAC Criterion II (Faculty Member)	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mrs. B. J. Nipane	Stenographer	Member	
16	Ms. Sanjivani Ghorpade	Student representative	Member	
17	Dr. J. J. Chavan	Faculty Member	Coordinator	



18	Dr. A. P. Torane	Dean, UG Studies	Invitee	
19	Dr. S. R. Bhongale	Dean, Diploma and Skill	Invitee	
20	Dr. H. P. Umap	Controller of Examinations	Invitee	
21	Dr. Mrs. V. V. Savant	Chairperson, NAAC Criterion I	Invitee	
22	Dr. P. V. Chavan	Chairperson, NAAC Criterion IV	Invitee	
23	Dr. Ms. A. R. Mali	Chairperson, NAAC Criterion V	Invitee	
24	Ms. N. N. Bendre	Chairperson, NAAC Criterion VII	Invitee	



Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve the agenda for 28th May, 2021
Vote: All in favor
Resolved: Motion carried
- Agenda for the meeting on 27th October, 2021 approved without modification.
- Before starting with the business of the meeting, IQAC Coordinator congratulated all the IQAC members for listing the institute in NIRF – 2021 and extended same cooperation from members for upcoming years. Dr. Chavan also read the absentee note and all agreed to sanction the leave to absentee.

Business

- **Motion 1: (from Dr. Jaykumar Chavan): Approval of minutes of previous meeting (28th May, 2021).**

Minutes from the meeting on 28th May, 2021 approved without any modification.

Vote: All in favor

Resolved: Motion carried

- **Motion 2: Discussion on NAAC criterion-wise activities (2020-21)**

IQAC coordinator presented the activities/initiatives taken by the institute in academic session 2020-21. The activities were categorized under NAAC criterions. The members were satisfied with the institutional efforts and suggested few activities for 2021-22.

Vote: All in favor

Resolved: Motion carried.

- **Motion 3: Discussion on IQAC annual planning (2021-22).**

Discussion was held on the planning of the activities to be conducted in academic year 2021-22. The discussion was held on numerous activities; however the IQAC members namely, Dr. V. S. Shivankar, Dr. V.P. Khandekar and Mr. J. A. Wagh were more attentive towards activities like hands on trainings for both students and teachers. The reason was the limited experiential learning opportunities to the students due to covid-19 spread-out. Mr. Sujit Jagadhane was suggested that, if Covid-19 spread-out comes down, institute should continue with the organization of 'Institutional Sports Festival'. Dr. Sarang Bholha highlighted the necessity scientific gatherings (either virtual or physical presence mode) to familiarize the teachers and students with recent updates in the subjects. Accordingly, all



members recommended organizing scientific events and provided rights to in-house IQAC members to enlist and organize such events.

Vote: All in favor

Resolved: Motion carried.

• **Motion 4: Review of admission process (2021-2022).**

Dr. A. P. Torane, Dean – Undergraduate studies presented the present status of the admissions to different UG programs, Dr. V. M. Ghorpade – Dean, Post Graduate Studies gave overview of admissions to various PG programs offered by the institute. Both emphasized on the Covid-19 situation slow-up the admission process, however both assured the completion of sanctioned intake for all UG and PG programs.

Vote: All in favor

Resolved: Motion carried.

• **Motion 5: Submission of proposals for commencement of new programs/courses.**

The institute submitted the proposals to commence new UG program in Material Science, Drug Chemistry and PG in Food Processing and Packaging, Computer Science, and Fisheries. Discussion was held on the availability of infrastructure and competent teachers for teaching these advanced programs. Prin. Dr. B. T. Jadhav justified the points raised by the IQAC members and assured for additional infrastructure and qualified staff through well-laid recruitment channel.

Vote: All in favor

Resolved: Motion carried.

• **Motion 6: Discussion on action taken on recommendations of 3rd cycle NAAC Peer-Team.**

The 3rd NAAC cycle was held in October, 2016. The peer team emphasized on 10 major suggestions for quality improvement of the institute. IQAC coordinator highlighted the suggestions before the meeting members supported with the action taken by the institute against every suggestion. Overall, the members were satisfied for the efforts taken by the institute to fulfill the suggested points.

• **Motion 7: Any other relevant issue with prior content of Hon. Chairman.**

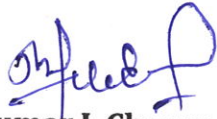


The discussion was held on institutional participation in Government initiatives such as NIRF, ARIIA, IIC etc. Dr. Chavan, IQAC Coordinator asked for permission to visit the NIRF top ranked institute of the country for studying the best practices.

Vote: All in favor

Resolved: Motion carried.

The meeting was concluded after vote of thanks by Mrs. R. A. Shinde, in-house member of the IQAC.



Dr. Jaykumar J. Chavan
Coordinator, IQAC
Director

Internal Quality Assurance Cell(IQAC)
Yashwantrao Chavan Institute of Science
Satara (Autonomous)



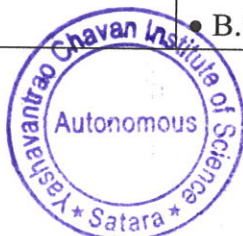
Prin. Dr. B. T. Jadhav
Chairman, IQAC

Principal
Yashwantrao Chavan Institute of Science
Satara

Action Taken Report
(w.r.t. meeting on 27th October, 2021)

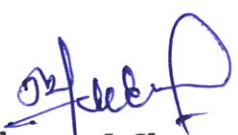
- 1) Number of activities conducted for academic year 2020-21 are as follows,
 - Criterion I: 17
 - Criterion II: 22
 - Criterion III: 28
 - Criterion IV: 11
 - Criterion V: 110
 - Criterion VI: 27
 - Criterion VII: 19
- 2) Subject specific hands on trainings for students and teachers are considered in the IQAC and academic calendar of the institute for 2021-22.
- 3) Institutional Sports Festival is scheduled in the month of April, 2022.
- 4) Institute proposed 3 international conferences focusing sports and health, chemical sciences and mathematical sciences.
- 5) IQAC informed every department to conduct at least one webinars/seminar on recent updates in the subject.
- 6) Proposals submitted for commencing following new programs,
 - i). B.Sc. Material Science
 - ii). B.Sc. Drug Chemistry
 - iii). M.Sc. Food Processing & Packaging
 - iv). M.Sc. Computer Science
 - v). M.Sc. Fisheries
- 7) Following steps has been taken to fulfill the recommendations of 3rd Cycle NAAC Peer Team,

Recommendation	Action taken
Number of permanent faculty for some of the existing programmes be appointed with reasonable salary package.	Grant in-aid faculty position, Academic year 2016: 59 Academic year 2021: 71
More courses of applied and interdisciplinary nature/ emerging areas as per the demand of stakeholders be started in phase manner.	Following UG, PG and research programs/courses have been started, <ul style="list-style-type: none">• B. Voc. – Software Development• B.Sc. Drug Chemistry• B.Sc. Material Science



	<ul style="list-style-type: none"> • M.Sc. Electronics • M.Sc. Biotechnology • M.Sc. Fisheries • M.Sc. Computer Science • M.Sc. Food Processing & Packaging
Seed money provided for research is to be enhanced for good research proposals and Scholarships should be arranged for registered research scholars.	Seed money provision in 2016: Rs. 4.5 lakhs and in 2021: Rs. 9.5 lakhs other than in-house research projects from RUSA and DBT SATR college schemes.
Teachers may be encouraged to get more funds through major/minor research projects from different funding agencies.	Research proposals submitted under following schemes, 1) UGC-STRIDE: 10 proposals 2) DST Core/early career research grants: 05 (in process) 3) DST SwarnaJayanti: 01 (in process)
More opportunities of exposure for students to reputed institutes/ research organizations/ industries be provided	1) MoUs with 05 international and 10 national organizations have been created. 2) PG students are admitted for Internships/training program into different industries from all departments. Three-month's industrial / two months' research training is mandatory for PG students.
Temporary non-teaching staff may be paid reasonably.	A provision of 15% salary hike per annum has been made for non-teaching staff.
Hostel facility for boys and girls may be improved by the institute.	New boy's hostel has been constructed with 100 student's accommodation capacity.
Institute may start some short-term courses in foreign languages	Institute has started Japanese (since 2018-19) and German Language courses (since 2020-21).

8) Institute will apply for NIRF, IIC, ARIIA - once windows gets open to upload the data.


Dr. Jaykumar J. Chavan
 Coordinator, IQAC
 Director
 Internal Quality Assurance Cell(IQAC)
 Yashwantrao Chavan Institute of Science
 Satara (Autonomous)




Prin. Dr. B. T. Jadhav
 Chairman, IQAC
 Principal
 Yashwantrao Chavan Institute of Science
 Satara