

	<p style="text-align: center;"> Rayat Shikshan Sanstha's Yashwantrao Chavan Institute of Science, Satara (Autonomous) Sadar Bazar, Satara - 415301, Maharashtra, India Telephone No: 02162-234392/237408, Fax: 02162-234392/233571 Email: ycisiqac@gmail.com, website: www.ycis.ac.in</p> <p style="text-align: center;">INTERNAL QUALITY ASSURENCE CELL (IQAC)</p>	<p style="text-align: center;">IQAC YCIS</p>
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Outward no - 29 B/2021-22

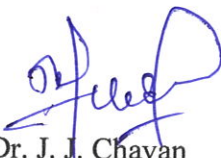
Date - 08-03-2022

MEETING NOTICE


This is to inform all the IQAC members and NAAC Criterion Chairpersons, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Tuesday, 16th March, 2022 at 11.00 a. m. in the G-2-3 (IQAC Meeting Hall) of YCIS, Satara. All are requested to attend the meeting. The agenda of the meeting is as follows,

Agenda of the meeting

- i. Approval of minutes of previous meeting (08-02-2022).
- ii. Review of activities done by institutional working committees.
- iii. Establishment of Institutional Industrial & Research Advisory Board.
- iv. Appointment of Adjunct Professor.
- v. Participation in NIRF, IIC and ARIIA.
- vi. Approval for Research, Development and Innovation and Allied Policies
- vii. Any other relevant issue with consent of Hon. Chairman.


Dr. J. J. Chavan
Coordinator, IQAC




Prin. Dr. B. T. Jadhav
Chairman, IQAC

Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science, Satara
(Autonomous)
INTERNAL QUALITY ASSURANCE CELL
Minutes of the Meeting

(Date: - 16/03/2022)

The 3rd IQAC meeting for the academic year 2021-22 called to order on 16/03/2022 at 11.00 am by meeting Chairman Prin. Dr. B. T. Jadhav.










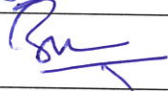
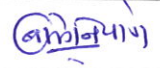
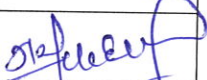
Members Present:

Sr. No.	Name of the Representative	Representation	Position
1	Prin. Dr. B. T. Jadhav	Head of the Institute	Chairman
2	Prin. Dr. V. S. Shivankar	Management	Member
3	Mr. Sujit Jagadhane	Stakeholder	Member
4	Mr. Vasantao Phadtare	Industry	Member
5	Dr. V. P. Khandekar	Alumni	Member
6	Dr. Sarang Bhola	Local Society	Member
7	Dr. V. M. Ghorpade	Teaching Faculty	Member
8	Mrs. G. V. Utekar	Teaching Faculty	Member
9	Dr. Mrs. M. A. Patil	Teaching Faculty	Member
10	Mrs. R. A. Shinde	Teaching Faculty	Member
11	Dr. S. H. Mujawar	Teaching Faculty	Member
12	Dr. A. D. Khobragade	Librarian	Member
13	Mrs. B. J. Nipane	Administration	Member
14	Dr. Jaykumar J. Chavan	Teaching Faculty	Coordinator



**Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science,
Satara (Autonomous)
INTERNAL QUALITY ASSURANCE CELL**

Meeting Attendance Report (Date: 16/03/2022)

S. No.	Name	Representation	Designation	Sign
1	Prin. Dr. B. T. Jadhav	Head of the institute	Chairman	
2	Prin. Dr. V. S. Shivankar	Management	Member	
3	Mr. Vasantao Phadtare	Industry	Member	
4	Mr. Nitin Deshpande	Employer	Member	Absent
5	Mr. Sujit Jagadhane	Stakeholder	Member	
6	Dr. V. P. Khandekar	Alumni	Member	
7	Dr. Sarang Bhola	Local Society	Member	
8	Prof. V. Y. Deshpande	Vice Principal (Faculty Member)	Member	Absent
9	Dr. V. M. Ghorpade	Dean, PG Studies (Faculty Member)	Member	
10	Mrs. G. V. Utekar	(Faculty Member)	Member	
11	Dr. Mrs. M. A. Patil	Dean, Student Development, (Faculty Member)	Member	
12	Mrs. R. A. Shinde	Chairperson, NAAC Criterion II (Faculty Member)	Member	
13	Dr. Dr. S. H. Mujawar	Chairperson, NAAC Criterion II (Faculty Member)	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mrs. B. J. Nipane	Stenographer	Member	
16	Ms. Sanjivani Ghorpade	Student representative	Member	Absent
17	Dr. J. J. Chavan	Faculty Member	Coordinator	



Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve agenda for 16-03-2022.
Vote: All in Favor
Resolved: Motion carried
- Agenda for the meeting on 16th March, 2022 approved without modification.
- Dr. Jaykumar Chavan introduced the gathering about absentee of Mr. Nitin Deshpande, Prof. V. Y. Deshpande and Ms. Sanjivani Ghorpade.
Vote: All in Favor
Resolved: Motion carried

Business:

- **Motion 1: Approval for minutes of previous meeting (08-02-2022).**

Dr. Jaykumar Chavan presented the minutes of the previous meeting held on 8th February, 2022 and the action taken towards major points discussed. The meeting minute approved without any modification.

Vote: All in Favor

Resolved: Motion carried

- **Motion 2: Review of activities done by institutional working committees.**

Dr. Chavan presented the review of activities conducted by the working committees of the institute. IQAC members satisfied with the progress done by statutory and non-statutory committees for academic year 2021-22. Numerous student centric activities, teaching and non-teaching training workshops, sports festival, timely conduction of examinations and evaluation within 20 days after completion of examinations, conference planning's, workshops on revised curriculums, AQAR submission by IQAC and internal ISO audit are the major practices. All the members were satisfied with the academic progress done by the institute.

Vote: All in Favor

Resolved: Motion carried



- **Motion 3: Establishment of Institutional Industrial & Research Advisory Board.**

Prin. Dr. B. T. Jadhav (Chairman, IQAC) explained the need of establishment of Institute-Industry Advisory board and Institute Research Advisory Board. Moreover, he also elaborated the role of industrial and research personals from reputed industry/organization in curriculum development, fostering research, innovations and technology development and provision of internship and on-the-job training opportunities to the students. All the members agreed to establish both the boards at institutional level. Moreover, Dr. Bhola mentioned the need of such boards at departmental level.

Vote: All in Favor

Resolved: Motion carried

- **Motion 4: Appointment of Adjunct Professor.**

Discussion was held on the role and responsibilities of the Adjunct Professor in enhancing academic and research culture of the institute. The IQAC members agreed to appoint such positions for subjects where post-graduation programmes are available. Moreover, it was also decided to appoint such posts on tenure basis.

Vote: All in Favor

Resolved: Motion carried

- **Motion 5: Participation in NIRF, IIC and ARIIA.**

The institute is already registered for its participation in Ministry of Education, Government of India's flagship initiatives such as NIRF, IIC and ARIIA for academic year 2021-22. Discussion was held on the institutional preparedness for all three initiatives. Prin. Dr. B. T. Jadhav and Dr. Jaykumar Chavan provided the inputs and the documentation status of the institute. All members agreed and approved.

Vote: All in Favor

Resolved: Motion carried

- **Motion 6: Approval for Research, Development and Innovation and Allied Policies**

Dissuasion was held on the policies drafted by IQAC and Research and Development Cell associated with research, development, innovation, start-up, entrepreneurship development cell, technology transfer etc. IQAC members suggested



grammatical correction in few of the policies. All members approved the policies subjected to grammatical correction.

Vote: All in Favor

Resolved: Motion carried

The meeting was formally concluded after vote of thanks by Dr. A. D. Khobragade

• **Motion 7: Any other relevant issue with consent of Hon. Chairperson**

No any other relevant issue from any of the members.

Vote: All in Favor


Resolved: Motion carried

The meeting was formally concluded after vote of thanks by Dr. A. D. Khobragade


Dr. Jaykumar J. Chavan
Coordinator, IQAC
Director

Internal Quality Assurance Cell (IQAC)
Yashwantrao Chavan Institute of Science
Satara (Autonomous)




Prin. Dr. B. T. Jadhav
Chairman, IQAC

Principal
Yashwantrao Chavan Institute of Science
Satara



Rayat Shikshan Sanstha
Yashwantrao Chavan Institute of Science, Satara
(Autonomous)
INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

(Date: 16-03-2022)


Sr. No.	Major discussion	Action taken
1	<ul style="list-style-type: none">• Institute-Industry Advisory Board• Institute-Research Advisory Board	<ul style="list-style-type: none">• IQAC have informed to the Entrepreneurship Development Cell and Research Committee of the institute for establishment of Institute-Industry Advisory Board and Institute-Research Advisory Board respectively from academic year 2022-23.• IQAC also informed to all the departments for establishing department level Industry Advisory Board and Research Advisory Board
2	Appointment of Adjunct Professor	<ul style="list-style-type: none">• IQAC has informed to following departments for identifying and appointment of reputed academicians from other institutes or superannuated professors as adjunct professor, -- Botany, Zoology and Fisheries, Chemistry, Physics, Microbiology, Mathematics, Statistics, Electronics, Biotechnology, Food Processing and Packaging.
3	Participation in NIRF, IIC and ARIIA	<ul style="list-style-type: none">• Institute participated in NIRF, IIC and ARIIA and secured ranking in all the initiatives.• NIRF: Rankband 101-150.• IIC: 4.5 SATR status• ARIIA: PERFORMER Status
4	Approval to policies	Following policies have been corrected as per the suggestions and uploaded on the institutional website, - Research Policy



		<ul style="list-style-type: none">- Intellectual Property Policy- Entrepreneurship Development Cell Policy- Institutions Innovation Council Policy- Start-Up Cell Policy- Innovation Cell Policy- Incubation Cell Policy- Technology Transfer Cell Policy
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Dr. Jaykumar J. Chavan
Coordinator, IQAC
Director
Internal Quality Assurance Cell(IQAC)
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Satara (Autonomous)




Prin. Dr. B. T. Jadhav
Chairman, IQAC
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