

	<p style="text-align: center;"> Rayat Shikshan Sanstha's Yashwantrao Chavan Institute of Science, Satara (Autonomous) Sadar Bazar, Satara - 415301, Maharashtra, India Telephone No: 02162-234392/237408, Fax: 02162-234392/233571 Email: ycisiqac@gmail.com, website: www.ycis.ac.in</p> <p style="text-align: center;">INTERNAL QUALITY ASSURENCE CELL (IQAC)</p>	<p style="text-align: center;">IQAC YCIS</p>
---	---	---

Outward no -35B/2022-23

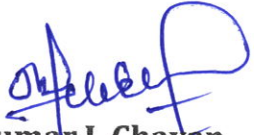
Date - 12-08-2022

MEETING NOTICE


This is to inform all the IQAC members, a meeting of Internal Quality Assurance Cell of Yashwantrao Chavan Institute of Science, Satara (Autonomous) is scheduled under the chairmanship of Prin. Dr. B. T. Jadhav on Monday, 22th August, 2022 at 12.00 noon in the IQAC Meeting Hall of YCIS, Satara. All are requested to attend the meeting. The agenda of the meeting is as follows,

Agenda of the meeting

- i. Approval of minutes of previous meeting (28-06-2022).
- ii. Approval for institutional academic calendar (2022-23)
- iii. Organization of NEP and NAAC related initiatives
- iv. Organization of faculty development programmes.
- v. Any other relevant issue with consent of Hon. Chairman.

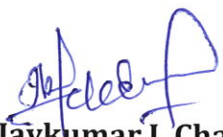

Dr. Jaykumar J. Chavan
Vice Principal &
Coordinator, IQAC





Dr. B. T. Jadhav
Principal &
Chairman, IQAC

Action Taken Report
(w.r.t. meeting on 26th July, 2019)

Sr. No.	Major Discussion	Action taken
1	Minutes of previous meeting	<ul style="list-style-type: none">• Minutes approved without modification
2	Code of conduct policy and zero tolerance policy	<ul style="list-style-type: none">• Code of conduct policy and Zero tolerance policy was approved and uploaded on website for stakeholder perusal.
3	Institutional Best Practices	<ul style="list-style-type: none">• Suggestions regarding strengthening the activities will be done in phased manner.
4	Strengthening placements and competitive exam guidance actives	<ul style="list-style-type: none">• Apart from regular campus drives, 3 new industries have been invited for campus placement opportunities to students.• More than 20 different activities have been planned for the year under competitive exam guidance center.
5	Seed money provision for teachers	<ul style="list-style-type: none">• Provision of 5.50 lakhs has been made for seed money for research. The amount will be disbursed until November, 2019.
6	Installation of LED lamps	<ul style="list-style-type: none">• New LED lamps have been installed in following boy's hostel building.
7	AQAR submission for 2018-19	<ul style="list-style-type: none">• AQAR is prepared and submitted.


Dr. Jaykumar J. Chavan
Coordinator, IQAC






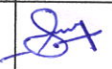






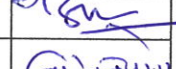







Prin. Dr. K. G. Kanade
Chairman, IQAC
Principal
Yashwantrao Chavan Institute of Science
Satara

Rayat Shikshan Sanstha's
Yashavantrao Chavan Institute of Science, Satara (Autonomous)
(Lead College of Karmaveer Bhaurao Patil University, Satara)

Internal Quality Assurance Cell
MEETING ATTENDANCE SHEET

Date of Meeting: 22/08/2022

Sr. No.	Name of the Representative	Representation	Position	Sign
1	Prin. Dr. B. T. Jadhav Director, YCIS, Satara	Head of the Institute	Chairman	
2	Prin. Dr. V. S. Shivankar Secretary, Rayat Shikshan Sanstha, Satara	Management	Member	
3	Mr. Sujit Jagadhane Sujeet Jagadhane & Associates	Stakeholder	Member	
4	Mr. Vasant Rao Phadtare Chairman, Kavitsu Group of Industries, Satara	Industry	Member	
5	Mr. Nitin Deshpande Chief, Human Resources Officer, Cooper Corporation Pvt. Ltd, Satara	Employer	Member	
6	Dr. V. P. Khandekar Alumni & Ex- Head, Dept. of Botany	Alumni	Member	
7	Dr. Sarang Bhola KBPIMSR, Satara	Local Society	Member	
8	Prof. (Dr.) A. P. Torane Vice Principal	Teacher	Member	
9	Dr. V. M. Ghorpade Dean, PG Studies	Teacher	Member	
10	Mrs. G. V. Utekar Asso. Prof. in Microbiology	Teacher	Member	
11	Dr. Mrs. M. A. Patil Head, Dept. of English	Teacher	Member	
12	Mrs. R. A. Shinde Asst. Professor in Botany	Teacher	Member	
13	Dr. S. H. Mujawar Asst. Prof. in Physics	Teacher	Member	
14	Dr. A. D. Khobragade	Librarian	Member	
15	Mrs. B. J. Nipane Stenographer	Administration	Member	
16	Ms. Vishakha V. Vhanagade	Student (UG)	Member	
17	Mr. Shubham D. Bankar	Student (PG)	Member	
18	Dr. Jaykumar J. Chavan Vice Principal & Asst. Prof. in Botany	Teacher	Director/ Coordinator	

Rayat Shikshan Sanstha's
Yashwantrao Chavan Institute of Science, Satara
(Autonomous)
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

(Date: 22-08-2022)

The 1st IQAC meeting for the academic year 2022-23 called to order on 22/08/2022 at 12.00 noon by meeting Chairman Prin. Dr. B. T. Jadhav.

Members Present:

Sr. No.	Name of the Representative	Representation	Position
1	Prin. Dr. B. T. Jadhav	Head of the Institute	Chairman
2	Prin. Dr. V. S. Shivankar	Management	Member
3	Mr. Vasantao Phadtare	Industry	Member
4	Dr. V. P. Khandekar	Alumni	Member
5	Dr. Sarang Bhola	Local Society	Member
6	Prof. (Dr.) A. P. Torane	Teacher	Member
7	Dr. V. M. Ghorpade	Teacher	Member
8	Mrs. G. V. Utekar	Teacher	Member
9	Dr. Mrs. M. A. Patil	Teacher	Member
10	Mrs. R. A. Shinde	Teacher	Member
11	Dr. S. H. Mujawar	Teacher	Member
12	Dr. A. D. Khobragade	Librarian	Member
13	Mrs. B. J. Nipane	Administration	Member
14	Mr. Shubham D. Bankar	Student (PG)	Member
15	Dr. Jaykumar J. Chavan	Teacher	Coordinator

Regarding of Agenda:

- Motion from Dr. Jaykumar Chavan: To approve agenda for 22-08-2022.

Vote: All in Favor

Resolved: Motion carried

- Agenda for the meeting on 22nd August, 2022 approved without modification.
- Dr. Jaykumar Chavan introduced the IQAC members about absentee of Mr. Sujit Jagadhane, Mr. Nitin Deshpande and Ms. Vishakha Vhanagade.

Vote: All in Favor

Resolved: Motion carried

Business:

- **Motion 1: Approval of minutes of previous meeting (26/06/2022).**

Dr. Jaykumar Chavan presented the minutes of the previous meeting held on 26th June, 2022, major decisions taken and the institutional response. The meeting minutes approved without any modification.

Vote: All in Favor

Resolved: Motion carried

- **Motion 2: Approval for institutional academic calendar (2022-23)**

Dr. Jaykumar Chavan (Director, IQAC) presented the academic calendar of the institute before IQAC members. The institutional academic calendar mainly consist the major academic activities such as term start and end dates, examination schedule, student centric activities, sport and cultural activities, meeting planning's for IQAC and other statutory bodies etc. Student centric activities such as sports festival, cultural festival, arts festival, hands-on-trainings, etc are the major part of the calendar. Moreover, teaching and non-teaching staff trainings and workshops are also the part of the calendar. Scientific events such as conferences, seminars, workshops, and other Science Association and Rayat Science Project related activities are also considered in the planner. Dr. Khandekar suggested for the industrial visit and field visits needs to be considered in the calendar.

Vote: All in Favor

Resolved: Motion carried

- **Motion 3: Organization of NEP and NAAC related initiatives**

The discussion was held on the changes proposed in the NEP-2020 and its major objectives. Accordingly IQAC members suggested for organization of conferences, workshops, training programmes and guest lectures etc. with the theme of multidisciplinary education, NEP implementation strategies, Curriculum framework, Digital future etc. Dr. Bhola suggested for organization of 'Data processing and management' theme-based teachers and non-teaching staff training workshop.

Vote: All in Favor

Resolved: Motion carried

- **Motion 4: Organization of faculty development programmes**

The discussion was held on the organization of different faculty development programmes for up-grading the teaching staff. Prin. Dr. V. S. Shivankar suggested for organizing the faculty development programme in collaboration or under the guidance from authorized state or national government organizations. In this connection, IQAC members suggested to approach with IISER, Pune, Maharashtra State Faculty Development Academy, SNDT Women's University, Mumbai and other government organizations.

Vote: All in Favor


Resolved: Motion carried

- **Motion 5: Any other relevant issue with consent of Hon. Chairman.**

There was no any relevant issue under this agenda. With the formal vote of thanks by Mrs. Rohini Shinde, the meeting was concluded.


Dr. Jaykumar J. Chavan
Director
Coordinator, IQAC
Internal Quality Assurance Cell(IQAC)
Yashwantrao Chavan Institute of Science
Satara (Autonomous)




Prin. Dr. B. T. Jadhav
Chairman, IQAC
Principal
Yashwantrao Chavan Institute of Science
Satara


Rayat Shikshan Sanstha
Yashvantrao Chavan Institute of Science, Satara
(Autonomous)
INTERNAL QUALITY ASSURANCE CELL
Action Taken Report

(Date: 22-08-2022)

Sr. No.	Major discussion	Action Taken
1.	Academic Calendar	<ul style="list-style-type: none">By considering the inputs of IQAC members, the academic calendar has been updated, uploaded on the website and circulated to the departments.
2.	NEP-2020 and NAAC related initiatives/ activities	<p>IQAC has scheduled following activities for the year,</p> <ul style="list-style-type: none">A guest lecture on 'Transforming Higher Education Institutes into Multidisciplinary Institutions (September, 2022).National Workshop on 'Data Processing and Management (October, 2022).State Level Workshop on 'Strategies of NEP-2020 implementation (December, 2022).Workshop on 'Curriculum framework as per NEP-2020 (March, 2023).National Conference on 'India's Digital Future (March, 2023).
3.	Faculty Development Programmes	<ul style="list-style-type: none">Institute is approached to MSFDA and IISER, Pune.MS-DEED Level 1 Workshop for up-skilling and capacity building of UG and PG teachers in collaboration with MSFDA, Pune and IISER, Pune (scheduled in February, 2023)


Dr. Jaykumar J. Chavan
Director, IQAC
Internal Quality Assurance Cell (IQAC)
Yashvantrao Chavan Institute of Science
Satara (Autonomous)




Prin. Dr. B. T. Jadhav
Chairman, IQAC
Principal
Yashvantrao Chavan Institute of Science
Satara